



SPECIAL TREATMENT LICENCE REQUIREMENTS FOR EXHIBITORS

If you are planning to offer any treatments on your stand during the exhibition, you must inform the organiser in advance and you will need to apply for a Special Treatment Licence with Newham Council, London. This is a legal requirement.

Deadline: May 15th 2026

This includes:

- Hands off treatments, such as Reiki
- Non-invasive hands-on treatments, such as massage or reflexology
- Invasive treatments, such as skin piercing, tattooing, electrolysis, micro pigmentation, or dermal fillers

Here is the [full list of treatments that require a license](#)

Required Documents for All Treatments

For all treatments carried out on your stand, you must provide:

- A full Risk Assessment and Method Statement (RAMS)
- COSHH information (Control of Substances Hazardous to Health) for any substances used, if applicable
- Proof of the therapist's public liability insurance, clearly stating that treatments and invasive treatments are covered
- Proof of the therapist's professional qualification

Please send this information to: Daniela.Page@btob-events.com as soon as possible, as applying for the treatment licence will require time.

RAMS and COSHH Templates

You are welcome to submit your own RAMS and COSHH documents if you already have them.

Alternatively, you may use our templates, which are simple questionnaires to complete and return by email.

Templates:

[COSHH Template](#)

[RAMS Template](#)

Important Notice

As the organiser we will refuse any treatments on exhibition stands if the required documents are not received. Without exception.

Applying for a Special Treatment Licence with Newham Council

All applications must be submitted **at least 6-8 weeks before the event** to allow enough time for approval and processing.

Newham Council offers an exemption route for practitioners who are members of certain professional bodies.

Please confirm whether you are a member of any organisation listed on the [Exemption List](#).

When emailing Newham Council, you must copy in Daniela.Page@btob-events.com on all correspondence.

If You Are on the Exemption List

You must send the following to: antonella.trow@newham.gov.uk

- **MST SHOW and EVENTS Exempt Practitioner Application form**
- Passport copy
- Photo of the applicant (a mobile phone photo is fine)
- Membership certificate from a listed body
- Public liability insurance

Once received, Antonella will review the documents and request payment.

You must phone the following morning to make payment: **+44 (0) 20 3373 4654**

Fee: **80 GBP per practitioner**. New pricing will apply from April 2026.

If You Are Not on the Exemption List

You must send the following to: antonella.trow@newham.gov.uk

- **MST SHOW and EVENTS Application form**
- Copies of each practitioner's current qualifications (see [list of minimum qualifications required](#))
- Passport copy
- Photo of the applicant (a mobile phone photo is fine)
- Public liability insurance

Once received, Antonella will review the documents and request payment.

You must phone the following morning to make payment: **+44 (0) 20 3373 4654**

Fees:

- **280 GBP application fee**. New pricing will apply from April 2026.
- **80 GBP per practitioner**. New pricing will apply from April 2026.

Licence Confirmation and Display Requirement

Once you have received your Special Treatment Licence from Newham Council, you must email a copy to Daniela.Page@btob-events.com for our records.

A copy of the licence must also be displayed clearly on the wall of your exhibition stand throughout the event.

Support

If you plan to offer treatments at the exhibition, please inform the organiser as early as possible so we can support you through the approval process.